The mission of the Calaveras Child Care Council (CCCC) supports the development of affordable, accessible, quality child care which promotes the success of all children, their families, and the economy of our communities

Calaveras Child Care Council
Calaveras Unified School District
September 16, 2025 9:00 am

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact Sheri Noble, Council Coordinator (209) 754-1075 at least 48 hours prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Government Code 54954.2 (a)

Minutes

Members: Jeanette Allen, Amy Eaves, Kristi O'Donnell, Alissa Bain, Karen Frazier, and Rochelle Sweet. Sarah Kelly (came late, wasn't able to vote on anything)
Absent: None
Staff: Sheri Noble
Guests: Mia Huss

1. **Call to Order at 9:02 am**
   Roll call was taken

2. **Public Comment-NONE**
   Members of the public will be provided with an opportunity to address the Council on items of public interest within the Council's jurisdiction not listed on the agenda. Public comment is accepted on all agenda items as they are addressed.

Action Items – Regular Agenda:

3. **Approval of September 16th Agenda (Action Item)**
   Motion: Amy Eaves
   Second: Karen Frazier
   Ayes: 6
   Abstentions: 0
   Opposed: 0

4. **Approval of August 19, 2025, Minutes (Action Item)**
   Motion: Alissa Bain
   Second: Jeanette Allen
   Ayes: 6
   Abstentions: 0
   Opposed: 0

5. **Budget Fiscal year 25/26 (Action Item)**
   - Sheri noted that in the past, there was an extremely detailed budget; now,

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there is a form from CDSS, it's much simpler than the past budget. She did the best she could for the LPC coordinator, Admin. Asst. salaries for herself and Jessica. Through the Resource Connection, th ey get Medical, Dental, and Vision. Depending on the plan you pick, the coverage you get. EAP and Life Insurance are included.

- For material/supplies, Sheri has to ask for clarification on exactly what they means. There was no definition for that. Sheri only input the info in grey, other was what was on the template. For now, she just took what was left-over and calculated costs.
- For travel $4000
- No need for equipment.
- Contractual was professional and development opportunities and the early learning get-togethers. Last year was $2,275, this year put in $10,000 in case the college/any other program can't cover it. Any professional development opportunities. The in-kind match is required; it's $7,500.
- Indirect cost, Sheri stated that we don't have a certain percentage that the Resource Connection does, they do a cost allocation plan, Admin usually runs under 5%, confirmed with Jeanette. She based it on last year's info.
- Increased the benefit part and the cost allocation part because medical insurance did go up 21% this year & a 3% raise in case that was going to happen this year.
- If any questions, please let Sheri know; she can submit it and they can change it any time throughout the year.
- Alissa stated that she will be able to contribute the same as last year because she doesn't have a lot of wiggle room. They want to make sure that there's enough funds, they want to touch base with Head Start to see if they can still financially contribute.
- Sheri stated that the Director get-togethers are usually from Jan. – June, once a month,. am sessions & pm sessions. Janet does the mornings/Alissa afternoon-evenings. Discuss staff development, leadership, networking/educational opportunities.

Motion: Alissa Bain
Second: Kristi O'Donnell
Ayes: 6
Abstentions: 0
Opposed: 0

6. **LPC summary of activities and self-evaluation (Action Item)**
   - Due every Nov. Sheri a little ahead of it this year.
   - It's a survey, on the back document are the questions.
   - Sheri went ahead and copied the WIC code for it.
   - She marked that they're compliant for it, she checked the Zip Code priorities on April 2025 and it was submitted before the May 30th due date.
   - Meetings were open to the public and feedback was requested.
   - Next section 10485- needs assessment every 5yrs? Yes, by-laws are being followed, needs assessment was done/submitted to the Board of Supervisors

and county office of ed for approval.

- Next section 10486 – Funding -copied code for this one, yes compliant, they do everything within CDSS funding terms and conditions/she is submitting budget today for approval.
- The Resource Connection has an internal audit every year through WIFLI, she will add that in there so they know that everything is looked at each year.
- Standards and assessment accountability – making sure that our membership is compliant and they have the 20% rating for each category. They are, and new members are being sought.
- Section 1045 – staffing and Prof. Development, they are compliant.
- Each meeting Sheri shares updates regarding child care legislation, any pending budget info, as council they share updates for the field to make sure needs are being met within the county.
- Opportunity and equal Ed. Access, they are compliant, Sheri posts to the Board of supervisors, County Office of Ed. Within 72hrs. of each scheduled meeting according to the Brown Act. They are always open for public comment.
- Collaboration activities – Children's fair was listed.
- 25 -How you do the self eval. Process? Does council see it, have public input? 26-27 are the days Sheri looks at the eval. If council approves, then she would send it to the chair, they sign that everything is correct, Sheri submits to state.
- Last page has name of LPC Chair Person, which was Alissa for 24/25 and Rochelle for 25/26.
- Question was asked if this eval was for 24 or 25? Sheri stated for 24/25. Alissa stated that she will need to sign this one then.

  Motion: Alissa Bain
  Second: Karen Frazier
  Ayes: 6
  Abstentions: 0
  Opposed: 0

7. Mia Huss' membership - (Action Item)

Review and approve Mia Huss' Membership.

- Mia volunteered to leave
- Mia submitted application Back in September to be a Community Rep. for Amador College Connect.

  Motion: Alissa Bain
  Second: Kristi O'Donnell
  Ayes: 6
  Abstentions: 0
  Opposed: 0

INFORMATION ITEMS-REGULAR AGENDA

8. Emergency situations and child care within Calaveras County.

- At LPC meetings in the last couple of years, being a part of emergency child care was discussed.
- There has been a change in leadership at different places throughout Calaveras County. Situation that came up with the fires.
- Sarah informed everyone about the fire on 6 Mile, had to be closed/evacuate without warning.
- School was in session, Mark Twain is their evacuation center, her house was the second, so she went there.
- Sarah said the Department of Social Services didn't call back for more than 24hrs. No one, even the officer of the day would call back or help.
- CCLD relayed to her to stay closed even if it says warning. Couldn't reach anyone after making 15 different calls.
- Sheri spoke with Office of Emergency Services to advocate for Sarah, was able to reach them.
- Employees still have to be paid during this time.
- Sarah has 71 on roster, 55-62/day, with parents who aren't in evac. zones. She is out all that money with no recourse.
- Sheri offered to draft a letter (from the Council), bring it to the next meeting for approval, and send to each Board of Supervisors, so they are aware of the Council's concerns.
- Amy said she will have a conversation with Hailey from public health, because they are responsible for access and functional needs.
- Rochelle said she will get a hold of Erik to invited him to the next Council meeting

Update on CCCC Projects

- Employer supported care packets
  - Packets are done.
- Calaveras Child Care Council website
  - Still in process
- Professional Dev. Day Mon. Nov. 10th Maggie Rollins
  - Flyers are done, everything solidified for the 10th. Sheri needs count still and she has extra flyers for that. Already sent electronically.
- LPC "Yearbook" Gallery Walk & the California Child Care Council Association Meeting, Wed. Sept. 17-19th
  - Sheri did 24/25 yearbook of everything done over the last year. Needs assessment with QR code, children's fair, strategic plan, booklet that was finished. Second page has collboration. with ACC, updated bylaws and video with QR code.

9. **Strategic Plan Checklist**
   - Reach out to Columbia College to support the Director/get together.
10. **Membership Update**
    - There are no potential members at this time.
    - Need a parent.
11. **California Budget Update**

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- Legislative closed Sept. 12th. Got an extra day because the bills weren't signed and ready to go to the Governor. Then he has until Oct. 13th to sign any new bills.
- Sheri included in pkt. that New Mexico just passed a free universal care, regardless of income, there's no co-payments or anything, put in press release.
- Child Care Providers/Family Child Care Centers, the Union has come out w/a new agreement that's effective until 2027, the last two years providers have received "cost plus" payment, and they have extended it.

12. Updates from the field, including any Coordinator updates

- Council members share program updates.
    - Sheri – Sierra is officially out on Maternity leave, she had Baby Wylder on 8/31/2025. Posted the Resource and Referral Position last night.
    - Rochelle - brought flyers for upcoming classes they are having (already in pkts).
    - Amy - brought flyers for the community baby shower they are having in Valley Springs. Working on a location for the nursing nook that First 5 will be in charge of. First 5 also received confirmation from the state that they will be receiving impact funds for one more year. Amy got the CDF report submitted. Enrollments are going, she made changes to the website for the Strong Start Program, give any feedback you may have on that if you take a look. Going to start testing online enrollments.
    - Jeanette – need to find a new admin building, has until Aug. 2026
    - Kristi – Went over Copper closures during fires. Enrollment is down at Building Bridges, has 9 kids, has a capacity for 16.
    - Alissa – Have been able to expand afterschool program, Jenny Lind 15 more kids. Hired someone for Valley Springs, will be able to increase that site hopefully by Oct. 20th. Getting San Andreas Elem. level and 44 enrolled at Moke. Hill.
    - Mia - 31 students at College Connect.
    - Karen – Flyers ASL workshop, Professional Development Booklets are being delivered on the 18th, will have them for Provider Night & next month. New Child Care Provider in Valley Springs (Kayla Fisher). Calaveras Child Care Providers are pretty full. Provider Night Thurs.
    - Sarah – Fully enrolled, preschool numbers are down by 5, but anticipating kids moving up. Finally got reimbursement apportionment, goal to open upstairs around Christmas break and will add 30 to her #'s, so she will be at 92/93.

Important Dates:

13. Adjournment- 10:18 am.

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Next Meeting: Tuesday, October 21, 2025 @ Calaveras County Office of Education

Date: _____

Respectfully Submitted by Jessica Powers

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